



## ***GIVING SECURITIES TO SCAN of NORTHERN VIRGINIA***

Thank you for your interest in making a stock donation to SCAN of Northern Virginia. Stock donations are handled through an electronic transfer process. To expedite this process, please provide the following delivery instructions to your broker. We also ask that you fill out the form below and email, fax, or mail it to us. Stock is frequently received by our broker without the donor's identity included, so completion of this simple document will assist us in confirming and acknowledging your gift. You may also choose to simply email the information about your gift to:

### Delivery Instructions

DTC Number:

Account Number:

Account Name: SCAN of Northern Virginia

Contact:

Telephone:

Gift Details To: [Development Director at SCAN]

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Broker Name: \_\_\_\_\_ Broker Phone: \_\_\_\_\_

Broker's Firm: \_\_\_\_\_

Name of Security: \_\_\_\_\_ Ticker: \_\_\_\_\_

Number of Shares: \_\_\_\_\_ Expected Date of Transfer: \_\_\_\_\_